

# Prince George Native Friendship Centre

**JOB TITLE:** Facilitator

**DEPARTMENT:** Health

**REPORTS TO:** Coordinator of Strengthening Families Program

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## **SCOPE OF POSITION:**

The Facilitator will plan for, coordinate, and deliver Strengthening Families sessions to families. The focus of the program is to strengthen positive family functioning through knowledge sharing and skill-building; by delivering 15 session Strengthening Families Programming. This is an evidence-based program, in which the entire family participates.

**SPECIFIC DUTIES** include the following, however other duties may be assigned as required:

### Program Delivery

- Facilitate the Strengthening Families curriculum (materials preparation, room set up, meeting group needs)
- Support families in a flexible way, in order to reduce barriers (i.e. Providing transportation, referrals, or childcare)
- Use communication and counselling skills to provide support and encouragement to families
- Support and attend a yearly camp
- Work as part of a multi-disciplinary team

### Administration

- Data entry, tracking and reporting
- Attend meetings and training as required; including Suicide Intervention, Mental Health First Aid – First Nations and Crisis Prevention Institute Training