



Prince George Native Friendship Centre

Our people make a difference in the community!

Job Title: Facilitator
Department: Strengthening Families Program
Reports To: Coordinator of Strengthening Families Program
Closing Date: Friday, September 14, 2018 at 4:30 pm

SUMMARY:

The Prince George Native Friendship Centre requires a Facilitator to deliver weekly Strengthening Families sessions to families. This is a term position; 10 hours per week, for 35 weeks (all school breaks and summer off), ending July 31st, 2019.

The goal of the program is to support the participants in developing the confidence and tools to help them become more resilient, happier, and healthier as individuals and as families.

QUALIFICATIONS:

- Degree or diploma in human services, or related field
- Experience facilitating groups or workshops
- Experience working with Aboriginal people is an asset
- Ability to work independently, and as part of a multi-disciplinary team
- Oral and written communication skills, computer literacy
- Class 4 or 5 driver's license

DUTIES: include the following, however other duties may be assigned as required:

Program Delivery

- Facilitate the 15 session Strengthening Families curriculum (materials preparation, room set up, meeting group needs)
- Support families in a flexible way, in order to reduce barriers (i.e. Providing transportation, referrals, or childcare)
- Use communication and counselling skills to provide support and encouragement to families
- Work as part of a multi-disciplinary team

Administration

- Data entry, tracking and reporting

To apply, send a cover letter, resume and three references to:

**Prince George Native Friendship Centre
1600 Third Avenue
Prince George, BC V2L 3G6
Fax: (250) 563-0924
E-mail: employment@pgnfc.com**

Applications will be accepted until **Friday, September 14, 2018 at 4:30 pm**

No telephone inquiries please.

We thank all applicants, however, only those selected for interviews will be contacted.