



# Prince George Native Friendship Centre

*Our people make a difference in the community!*

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<b>Job Title:</b>	Early Childhood Educators
<b>Department:</b>	Early Childhood Services
<b>Reports To:</b>	Program Coordinator
<b>Closing Date:</b>	December 11,2017 @ 4:00 pm

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## SCOPE OF POSITION

The Prince George Native Friendship Centre is seeking Early Childhood Educators for a new and exciting Early Services Childcare Program. These full-time and or part time positions require an individual with experience in child care settings and knowledge and enthusiasm in the Early Child Development field. The successful candidate will directly report to the Program Coordinator.

## QUALIFICATIONS

- Early Childhood Education License to Practice
- Proven ability to work professionally in a child care setting and connect positively within a child-centered environment
- Clear understanding of inclusive child care
- Proven ability to work as a team player
- Effective communication skills
- Be flexible and able to act in a calm and caring manner in unforeseen circumstances

## Requirements:

- Current valid BC ECE License to Practice
- Must complete a criminal record check and medical clearance.
- Must hold a valid child specific First Aid/ CPR, or equivalent to meet licensing standards.
- Must hold a valid driver's license and have the ability to provide own reliable transportation to and from child care facilities

## DUTIES

The range of duties is varied, but at a minimum will include:

- Development and delivery of age appropriate children's programming
- Support the early childhood development of Aboriginal children and to instill pride in their Aboriginal heritage
- Knowledge of child development and an understanding of special needs, as well as relevant experience working in an inclusive childcare setting
- Knowledge of family centered practice and an ability to develop a warm, caring, respectful and responsive relationship with children and their parents as well as the staff and community
- Cultural sensitivity and knowledge of Aboriginal culture and history, as well as an understanding of anti-bias issues. Knowledge of local culture and the ability to work with families and community service agencies
- A demonstrated commitment to the childcare profession and a professional code of ethics
- Maintain a working knowledge of the Community Care Facility Licensing Regulations
- Interact directly with the children and ensure safe and active supervision at all times
- Work in collaboration with the Program Coordinator all matters associated with the program

*"Power of Friendship"*

- Participate in outside training and/or in-service, as approved by direct supervisor(s)
  - Attend all appropriate PGNFC and program meetings and participate in other PGNFC activities
  - Other duties, as required
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**To apply, send a cover letter, resume and three references to:**

**Prince George Native Friendship Centre  
1600 Third Avenue  
Prince George, BC V2L 3G6  
Fax#: 250- 563-0924  
E-mail: employment@pgnfc.com**

***Applications will be accepted until 4:00 pm on December 11, 2017***

***No telephone inquiries please.***

***We thank all applicants; however only those selected for interviews will be contacted.***