



Prince George Native Friendship Centre

Our people make a difference in the community!

Job Title: Front Line Support Workers (Casual)
Department: Adult Residential Services
Reports To: Coordinator
Closing Date: August 30, 2017 @ Noon

SCOPE OF POSITION

The Prince George Native Friendship Centre is seeking a Casual Front Line Support Workers for Adult Services which provides Emergency Shelter, Outreach, and Supportive Housing for men and women who are experiencing homeless or at risk of homelessness, mental health and/or addiction issues. This position will report to the Coordinator of the facility.

DUTIES

- Establish and maintain a safe environment in the facility;
- Overseeing the day to day operations of the facility;
- Provide and be available for client communications;
- Transportation for clients where necessary;
- One-on-one and group support;
- Advocate and/or mediate on behalf of clients;
- Provide input to staff members regarding client needs;
- Information referral and receipt from co-workers, life skills, caseworker, etc.;
- Liaise with other agencies to provide good transitions;
- Participate in case management to assist clients to transition to independence; and
- Be available to work all shifts in 24 hour facility.

QUALIFICATIONS

The range of duties is varied, but at a minimum will include:

- Grade 12, First Aid, Food Safe, Non-violent Crisis Intervention, Suicide Intervention;
- Valid Driver's License – Class 4 required, or willing to attain prior to expiration of probationary period;
- Basic computer skills and excellent verbal and written communication skills;
- Ability to work with high risk clientele;
- Knowledge of the Aboriginal culture; and
- A clear criminal record.
- Other duties, as required.

To apply, send a cover letter, resume and three references to:

**Prince George Native Friendship Centre
1600 Third Avenue
Prince George, BC V2L 3G6
Fax#: 250- 563-0924
E-mail: employment@pgnfc.com**

***Applications will be accepted until Noon August 30, 2017 @ Noon
No telephone inquiries please.***

We thank all applicants; however only those selected for interviews will be contacted.

"Power of Friendship"