

# Prince George Native Friendship Centre

**Job Title:** Adult Counsellor

**Department:** Health

**Reports to:** Counselling Program Coordinator

---

## SCOPE OF POSITION

The Counsellor will work with other counselling staff and PGNFC programs to ensure support to clients utilizing cultural and clinical ways of working; to deliver prevention and early intervention workshops and activities.

## SPECIFIC DUTIES

Ensure client support:

- provide effective and timely counselling to a regular caseload, and provide drop in services
- provide crisis intervention services to clients and respond to PGNFC resources and main building lobby as needed
- provide support for cultural practices, and connect clients to the Cultural Advisor, community cultural opportunities and bands as needed

Workshops

- provide a minimum of 12 prevention workshops/group sessions throughout the year
- provide onsite groups/workshops at all PGNFC residential facilities in conjunction with Program Coordinator and Residential Coordinators

Community partnerships

- develop community partnerships with external and internal PGNFC programs
- be familiar with PGNFC events and opportunities, so that his information can be shared with clients and other agencies

Other duties:

- participate in outside training and in-service, as approved by direct supervisor: Suicide Intervention, Mental Health First Aid-First Nations, and Crisis Prevention Institute training are requirements of this position
- attend all appropriate PGNFC meetings and activities
- work collaboratively with other NHC staff to provide a safe, healthy environment for each other and our clients
- other duties, as required